

**Institute of Behavioral Science
Center for Collaborative Synthesis in Archaeology (CCSA)**

UNIVERSITY OF COLORADO BOULDER

ARTICLE I – PURPOSE

1.1 Purpose and Rationale.

In recent decades, the scale of documentation of the archaeological record has expanded exponentially through the combination of heritage management programs and new technologies, but the ability of archaeologists to synthesize this information has not kept pace. Also, while there are increasing calls for archaeology to play a larger role in addressing contemporary issues, results to date have been limited, especially with respect to social science disciplines that focus on the present. The CCSA will help archaeology overcome these barriers by supporting and promoting research that leverages the inherent strengths of archaeological evidence to address general issues facing humanity.

Archaeology has traditionally focused on understanding the human past through study of material remains. The CCSA will lead a transformation of archaeology into a discipline that expands knowledge of human social dynamics using the archaeological record—the most extensive compendium of human experience available. The primary mechanism for this will be interdisciplinary working groups that integrate and analyze primary data from many sources, using new perspectives drawn from other disciplines, to leverage the strengths of archaeological evidence in generating practical knowledge of human affairs.

1.2 Goal.

The Center's goal is to become a global hub for research that leverages the massive amount of archaeological data emanating from cultural heritage management, the rapid advances in information science, and a growing intellectual movement that seeks to expand the contemporary relevance of archaeology.

1.3 Objectives.

- i. Establish an interdisciplinary and inclusive community of researchers, at CU and elsewhere, committed to externally funded, collaborative, and interdisciplinary research
- ii. Address questions of pressing concern today
- iii. Produce results that have an impact beyond archaeology
- iv. Publish research in leading academic outlets within and beyond archaeology

ARTICLE II – PARENT UNIT

- 2.1** The Center is recognized as a center within the Environment and Society Program at the Institute of Behavioral Science. The Center's structure and governance, and many of its

activities, are governed by the Institute's Bylaws, which are attached as part of this document.

The IBS Bylaws describe the nature of a Research Center with this language:

"IBS Research Centers are established to provide an opportunity for focused research activities within the context of one of the Institute's Research Programs. A new Center may be proposed at any time, based on a request from a group of IBS Fellows. Following consultation within the appropriate program, a proposed Center must be supported by the Program Director and approved by the IBS Board before it can be put forward for campus authorization. Each Research Center is led by a Center Director (described below in III.E). IBS expects Research Centers to be self-sufficient, understanding that University and Institute resources may be required to establish a new Center, and that in most cases Center administrative operations will require no additional support from core IBS resources beyond those allocated to the parent Research Program. IBS Centers are evaluated and considered for renewal by the IBS Board of Directors at the time the Institute is reviewed as part of the Academic Review and Planning Advisory Committee (ARPAC) process every seven years, unless special conditions require an evaluation at a shorter time interval.." (Section II.B)

ARTICLE III – GOVERNANCE

3.1 Director.

A. Qualifications and Duties

The IBS Bylaws (Section III.D) describe the role of the Center Director as follows:

"Research Centers in the Institute serve to organize and facilitate research and are generally more focused than a Research Program. Each Center has a Director who oversees and promotes research activity by Center members."

The detailed qualifications and duties of Center Directors are contained in the Institute's Policies and Procedures.

B. Appointment, Term, Removal and Replacement.

According to the IBS Bylaws (Section III.D):

"Center Directors are appointed by the Chancellor on the recommendation of the IBS Director and the Vice Chancellor for Research & Innovation, in consultation with the Board of Directors and members of the Center, for a term of up to four years; appointments are renewable. Center Directors who hold tenure track faculty appointments normally have a

one- or two-course teaching reduction from his or her departmental teaching assignment, depending on the size and other characteristics of the Center. Non-tenure track Center Directors may be considered for commensurate support, depending on the size, budget, and other characteristics of the Center.”

The detailed processes for appointing and reviewing Center Directors are contained in the Institute’s Policies and Procedures.

3.2 Board of Advisors (“Board”).

- a. The Board shall consist of no fewer than five (5) members. The Board members shall include the Director of CCSA; one additional CU faculty member from a related discipline appointed by the Chair, Department of Anthropology; one additional member appointed by the Director of IBS; and two members appointed by the Coalition for Archaeological Synthesis, at least one of whom shall be an officer of that organization. The Director of IBS will serve on the Board as a non-voting *ex-officio* member.
- b. The mission of the Board will be to help the Center thrive by providing ideas, guidance, direction, and encouragement to the staff and by working with the staff to ensure that sufficient resources are in place to support the Center’s programs and initiatives.
- c. The Board shall serve in an advisory capacity only and shall not have the authority to make financial or personnel decisions regarding the Center.
- d. The Board will adopt procedures for meetings, expansion and election of board membership, terms, and other such common guidelines of operation as may be necessary to achieve the CCSA goal and objectives and are consistent with CU laws and policies and IBS rules and regulations.
- e. The Board shall meet at least once each quarter. Board meetings may be held virtually or in-person with the expectation that at least one meeting each year will be in-person. At each meeting, the CCSA director shall provide a status report on CCSA grants and other activities. At least once per year the CCSA Director shall provide a more detailed report about staffing, workload, and finances.

ARTICLE IV – MEMBERS/AFFILIATES

4.1 The Center’s membership is drawn from the IBS community, made up of the following categories of individuals, as described in Section III of the IBS Bylaws.

a. IBS Fellows

IBS Fellows are the research leaders within the Institute, are actively involved with one or more of the IBS Research Programs, and are generally salaried by a research project or as faculty in a campus department. They are drawn from CU Boulder affiliated faculty, research faculty (research professors, senior research associates and research

associates), and emeritus faculty. IBS Fellows are nominated by one of the Research Programs, or by the Director, following a presentation about their research to the Institute, and are voted upon by the Board of Directors. IBS Fellows may be Principal Investigators on IBS research grants and contracts. IBS Fellows are expected to be active researchers and to regularly pursue external funding support for their research. The list of IBS Fellows will be reviewed annually by the Executive Committee of the IBS Board of Directors, and suggestions for additions and deletions will be presented to the full Board of Directors for consideration.

b. Post-Doctoral Associates and Fellows

From time to time IBS will employ post-doctoral associates and fellows. Post-doctoral associates and fellows may submit research grant applications and proposals through IBS, generally in partnership with an IBS Fellow.

c. Other Employed Personnel

IBS has other staff who perform a variety of functions in support of the Institute's research mission. They are appointed in accordance with State and University personnel procedures, as funds are available, and are subject to the Rules and Regulations of the Colorado State Personnel System or to the University of Colorado Faculty Handbook as appropriate. All offers of employment for positions rostered at IBS must be approved by the Director.

d. Students

University of Colorado students may become affiliated with IBS when they are employed at IBS or are recommended for affiliation by an IBS Fellow and approved by the Director of IBS and the Program Director with which the Fellow is affiliated. Student affiliates may request a workspace, subject to the space allocation process in the IBS Policies and Procedures.

e. Visiting Faculty

The Institute welcomes visiting faculty from other institutions who wish to spend time at the Institute. Office space and work-related expenditures are arranged by the IBS project or program with which the individual is affiliated, in coordination with the IBS staff responsible for managing office space assignments. Visiting appointments that will last longer than 90 days must be recommended by a Program Director or the IBS Director, and approved by the Board of Directors. Visitors staying for fewer than 90 days may be approved by a Program Director or the IBS Director. All visitor invitations are subject to availability of space and carry no other resource commitments.

f. Other

The CCSA is a partnership with the Coalition for Archaeological Synthesis (CfAS), as described in a Memorandum of Understanding agreed to by IBS and the SRI Foundation (the respective parent organization of CfAS). The institutional partners and individual associates of CfAS will therefore also be de facto affiliates of the CCSA. The Center may also have additional members such as advisory committee members and research affiliates that are not employed by the university.

ARTICLE V – AMENDMENTS

5.1 Amendments to the Bylaws may be submitted by any member or advisor of the Center at any time. A two-thirds majority vote of the advisors and members is required for adoption.

ARTICLE VI – DISCONTINUANCE

6.1 The period of the Center's existence begins on the date of its approval as a center in accordance with University procedures. The discontinuance of the Center will be governed by the Centers Establishment and Reauthorization Process and Procedures at the University of Colorado Boulder.